

**HIMACHAL PRADESH UNIVERSITY**  
**GYAN PATH, SUMMER HILL, SHIMLA-171005**

**PROSPECTUS**

**For**  
**B.Ed. ENTRANCE TEST-2023**

**For Admission to 2 years Regular B.Ed. Course in Himachal Pradesh for the Academic Session 2023-24**



**Websites: [www.admissions.hpshimla.in](http://www.admissions.hpshimla.in) & [www.hpuniv.ac.in](http://www.hpuniv.ac.in)**  
**e-mail: [education.hpu@gmail.com](mailto:education.hpu@gmail.com)**

**50 YEARS OF IMPARTING QUALITY EDUCATION & RESEARCH**

**Entrance Test ONLINE Application Fee:**

- **For General/General(EWS)/OBC & their Sub-Categories: Rs. 1100/-/-**
- **For SC/ST & their Sub-Categories( BPL/IRDP): Rs. 550/-**

**Last date of submission of online application form with successful final transaction of fee: 16.05.2023**

## IMPORTANT DATES AND INFORMATION AT A GLANCE

	EVENT	DATE
1	Schedule for ONLINE submission of application form with successful final transaction of fee	<b>18.04.2023 to 16.05.2023</b>
2	Dates for corrections of errors, if any, committed by the candidates while filling online application form .	<b>17.05.2023</b>
3	Date of uploading of Admit Cards on the University website <a href="http://www.hpuniv.ac.in">www.hpuniv.ac.in</a> . <a href="http://www.admissions.hpushimla.in">www.admissions.hpushimla.in</a> . <i>No Separate Admit Cards shall be sent by post by the University</i>	<b>25.05.2023</b>
4	Date of Entrance Test	<b>31.05.2023 (Wednesday)</b>
5	Tentative Date of Declaration of Result	<b>12.06.2023</b>
6.	Tentative Date of Issuance of Merit List	<b>20.06.2023</b>
7.	<b>Counselling Schedule/procedure and commencement of academic session</b>	<b>Note: The online counselling schedule/procedure and detailed guidelines shall be notified separately on the University website <a href="http://www.hpuniv.ac.in">www.hpuniv.ac.in</a> &amp; <a href="http://www.admissions.hpushimla.in">www.admissions.hpushimla.in</a> by the Chairman, Department of Education, Himachal Pradesh University, Shimla-171005 after the declaration of the merit list. The candidates must remain in touch continuously with the counselling schedule and in case of any query, the candidates may contact on Telephone No. 0177-2633522, 2833630, 2833648, 2830891, 2833588.</b>
8.	Time Schedule for Entrance Examination: a) Centre of examination b) Entry in the Examination Hall c) Distribution of question booklet and answer sheet d) Test Commencement e) Latest entry in the examination Hall f) Test Conclusion	As indicated on the Admit Card  10:30 A.M. 10.50 A.M. 11:00 A.M. 11.30 A.M. 1.00 P.M.
9.	Material to be brought on the day of examination	Admit card, Card Board/ Clip Board and Ball Point pens of good quality (Blue/Black) only
10.	Rough Work	All rough work is to be done in the Question booklet only in the space provided for the purpose. The candidates are not allowed to do any rough work or put stray mark on the machine gradable Answer Sheet
11	Use of Blue/Black Ball Point Pen only for	Writing of Particulars on the Question Booklet and responses on the answer sheet

<b>CONTENTS</b>		
<b>S. No.</b>	<b>Particulars</b>	<b>Page(s)</b>
1	Title Page of the Prospectus	0
2	Important Dates and Information at a Glance	1
3	Introduction to Himachal Pradesh University	3
4	Duration (Time Frame) of B.Ed Course	4
5	Evaluation	4-5
6	Courses of the Study	5-6
7	Teacher Training Institutes/ Colleges of Education affiliated to H.P. University, Shimla	7
8	Fee & Other Dues of Department of Education, HPU and Govt. College of Teacher Education, Dharamshala	8-9
9	Academic Calendar & Details of Private Colleges of Education	9-10
10	Eligibility, Educational Qualifications and Age	10-11
11	Procedure of submission of ONLINE Application form	12-14
12	Instructions for completing ONLINE Application form	14-19
13	Details of Entrance Test	19-20
14	Declaration of Result and Merit List	20-21
15	Instructions of OMR Answer Sheet	21-22
16	Instructions to be followed in the Examination Hall	22-23
17	Reservation of Seats in the Colleges of Education	24
18	Counselling and Admission Procedure	24-27
19	Details of B.Ed. Colleges with intake capacity of seats ( <b>Annexure- I</b> )	28-31
20	Fee Structure for Private B.Ed Colleges of the State of H.P. ( <b>Annexure – II</b> )	32-33
21	Govt. of India letter dated 21.05.2018 ( <b>Annexure-III</b> )	34
22	Form for Certificates ( <b>Annexure- IV to VII (a) &amp; (b)</b> )	35-39
23	Specimen Copy of OMR Answer Sheet ( <b>Annexure- VIII</b> )	40
24	Kulgeet-The University Anthem	41
25	Important Telephone Numbers of the University	42

## 1. INTRODUCTION TO HIMACHAL PRADESH UNIVERSITY, SHIMLA

Himachal Pradesh University Shimla established on 22<sup>nd</sup> July 1970 through an Act of Himachal Pradesh State Legislature, is one of the leading affiliating-cum-residential University in India. The University is located at Summer Hill, a suburb at the Western end of Shimla at a distance of about 5 Kms. from the town, 5 minutes" walk from the Summer Hill Railway Station and about 15 Kms. from the Jubbar Hatti, Air Port.

### 1.1 Academic Programmes at a Glance

The University has 30 Teaching Departments covering various programmes of study in the Faculties of Physical Sciences, Life Sciences, Commerce & Business Administration, Education, Law, Languages, and Performing & Visual Arts. Various academic programmes offered are at the levels of Certificate, Diploma, P.G. Studies at the Master's Level, **Research Studies at Doctoral Levels**, Private Studies (External Examinations) and Distance Education (Through ICDEOL) along with studies at the MIT/BIT, BBA, BCA and five years integrated course in Tourism Administration Levels.

All the colleges within the territorial jurisdiction of Himachal Pradesh are affiliated to this University. Besides this, University runs an Evening College especially for the employees of recognized establishments and a University College of Business Studies (UCBS) for BBA and BCA programmes. Admission to various courses is made either through entrance test or on the basis of merit of qualifying examination. The admission through Entrance Tests is made in Physical Sciences (M.Sc. Physics, M.Sc. Chemistry, M.A./M.Sc. Mathematics), Biological Sciences (M.Sc. Botany, M.Sc. Zoology), Laws (LLB) Computer Applications (MCA), Journalism (BJMC), Education (B.Ed. & M.Ed., **MA in Education (Regular & ICDEOL)**), Management Studies (MBA), Vocational Courses (MTA), UIIT (B.Tech.) and UCBS (BBA, BCA). Separate prospectuses are available for Sciences, IMS, MTA and UIIT and various courses offered by ICDEOL. Necessary information is available from the respective departments. In most of the courses the pattern of Examination is semester System. Academic Session starts in July.

### 1.2 Facilities

Himachal Pradesh University occupies an area of 200 acres and has a distinctive style of architectural view. The artistically designed buildings house, various teaching departments, well-equipped laboratories and a large library. Within the library, a cyber café (Centre for Information Technology) with the Internet Facility has been established. Besides residential accommodation for the teaching and nonteaching staff, there are ten hostels for girls and four hostels for boys. The University has a large auditorium with 750 seats for holding important University functions. In addition to this the following facilities are available at the campus:

(a) A Branch of State Bank of India, (b) Canteen/Cafeteria, (c) University Health Centre, (d) Employment Information and Guidance Bureau, (e) Market and Cooperative Store (f) Post office, (g) Outdoor Stadium, (h) Transport Facilities, (i) Computer Facilities and (j) Internet Access.

### 1.3 Duration (Time Frame) of B.Ed. Course:

The B.Ed. programme through regular mode shall be of a minimum period of two academic years (spread across four semesters) and a maximum of three academic years from the date of admission of the candidate. There shall be at least 100 working days in each semester exclusive of the period of examinations and admissions with 600 teaching clock hours (each working day having 6 teaching clock hours).

The minimum attendance of students shall be 80% for Theory Courses and Practicum and 90% for Field Attachments/School Internship/Practice Teaching and no relaxation will be permissible.

### 1.4 Evaluation:

The performance of a student in each course will be evaluated in terms of percentage of marks. Evaluation for each course shall be done by continuous comprehensive assessment by the concerned course teacher and ESE and will be consolidated at the end of the course. The evaluation system of the students has the following two components:-

- i) **Continuous Comprehensive Assessment (CCA)** accounting for 20% of the total marks assigned to a particular course; and
- ii) **End-Semester /Session Examination (ESE)** accounting for the remaining 80% of the total marks assigned to a particular course.

### 1.5 Continuous Comprehensive Assessment (CCA):

**For the students through Regular Mode:** This would include the following components:

- Classroom Attendance – Each candidate will have to attend a minimum of 80% Lectures / Tutorials / Practicals and 90% in case of school internship programme. A candidate having less than these percentage of attendance will not be allowed to appear in the End Semester Examination (ESE).
- However, the exemption from 80% attendance will be given to those participating in University, State, Inter-University, National and International Tournaments for (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 20%. However, the candidate must have obtained minimum 80% attendance inclusive of classroom attendance and weightage of the co-curricular activities. The claim for this exemption should be supported by authenticated certificate from the concerned University/college authorities.
- **Classroom Attendance Incentive:** Those having greater than 80% attendance (for those participating in Co-curricular activities, 20% will be added to percent attendance) will be awarded CCA marks (in case of courses with a total of 100 marks) as follows:-

>80% but ≤ 83%	1 marks
>84% but ≤87%	2 marks
>88% but ≤91%	3 marks
> 92% but ≤95%	4 marks
> 96% & above	5 marks

The marks on the basis of attendance (in case of courses with a total of 50 marks) will be awarded as follows:

>80% but ≤86%	1 marks
>87% but ≤93%	2 marks
>94% & above	3 marks

➤ The continuous comprehensive assessment (CCA) will have the following components:

Sr. No.	Component	Courses with 100 Marks	Courses with 50 Marks
A.	Classroom Attendance	05	03
B.	Mid-term Test / Theory Assignments	15	07
<b>Total Marks (CCA)</b>		<b>20</b>	<b>10</b>

### 1.6 Courses of the Study:

A candidate shall be required to take following courses in B. Ed. Programme (through regular mode):

Sr. No.	Course Code	Name of the Course	Theory Marks	Internal Assessment	Total Marks
<b>B. Ed. First Semester</b>					
1	Paper I	Childhood and Development Years	80	20	100
2	Paper II	Contemporary India and Education	80	20	100
3	Paper III	Language Across the Curriculum	40	10	50
4	Paper IV	Understanding Disciplines and Subjects	40	10	50
5	Paper V	Text Reading and Reflections	40	10	50
<b>Total Marks in First Semester</b>			<b>280</b>	<b>70</b>	<b>350</b>
<b>B. Ed. Second Semester</b>					
1	Paper VI	Learning and Teaching	80	20	100
2	Paper VII	Assessment for Learning	80	20	100
3	Paper VIII	Drama and Art in Education	40	10	50
<b>Candidates are required to choose any two of the following subjects in Second Semester in accordance with the subjects studied at graduation level.</b>					
4	Paper IX - A	<b>Pedagogy of School Subjects (Part – 1)</b>			
	(i)	Teaching of Physical Sciences	40	10	50
	(ii)	Teaching of Life Sciences	40	10	50
	(iii)	Teaching of Mathematics	40	10	50
	(iv)	Teaching of Social Sciences	40	10	50
	(v)	Teaching of Commerce	40	10	50
	(vi)	Teaching of English	40	10	50

	(vii)	Teaching of Hindi	40	10	50
	(viii)	Teaching of Sanskrit	40	10	50
5	Paper X	School Internship/School experiences (4 Weeks Duration)	Grading (on Four Points Letter Grades) will be done on the basis of reports submitted by the students.		
<b>Total Marks in Second Semester</b>			<b>280</b>	<b>70</b>	<b>350</b>

<b>B. Ed. Third Semester</b>					
<b>Candidates will continue with same two Teaching subjects in Third Semester which they have opted in the Second Semester</b>					
1	Paper IX - B	<b>Pedagogy of School Subjects (Part – 2)</b>			
	(i)	Teaching of Physical Sciences	40	10	50
	(ii)	Teaching of Life Sciences	40	10	50
	(iii)	Teaching of Mathematics	40	10	50
	(iv)	Teaching of Social Sciences	40	10	50
	(v)	Teaching of Commerce	40	10	50
	(vi)	Teaching of English	40	10	50
	(vii)	Teaching of Hindi	40	10	50
	(viii)	Teaching of Sanskrit	40	10	50
<b>School Internship (Practice Teaching)</b>					
2	Paper XI - A	Skill in Teaching (School Subject – 1)	125		
3	Paper XI –B	Skill in Teaching (School Subject – 2)	125		
<b>Total Marks in B. Ed. Third Semester</b>			<b>80 + 250</b>	<b>20</b>	<b>350</b>
<b>B. Ed. Fourth Semester</b>					
1	Paper XII	Knowledge and Curriculum	80	20	100
2	Paper XIII	Gender, School and Society	40	10	50
3	Paper XIV	Inclusive School	40	10	50
4	Paper XV	ICT in Teaching-Learning Process	40	10	50
5	Paper XVI	Understanding the Self	40	10	50
<b>Candidates are required to choose any one of the following optional subjects in Fourth Semester</b>					
6	Paper XVII	Health and Physical Education	40	10	50
7	Paper XVIII	Vocational and Work Education	40	10	50
8	Paper XIX	Education for Peace	40	10	50
9	Paper XX	Guidance and Counseling	40	10	50
<b>Total Marks in B. Ed. Fourth Semester</b>			<b>280</b>	<b>70</b>	<b>350</b>
<b>Grand Total Marks for B. Ed. Course</b>			<b>1170</b>	<b>230</b>	<b>1400</b>

## 2. TEACHER TRAINING INSTITUTES/ COLLEGES OF EDUCATION AFFILIATED TO H.P. UNIVERSITY, SHIMLA

### 2.1 Department of Education, H.P. University, Shimla:

a) The Department of Education was established in the year 1971. It has got permanent recognition from NCTE. It offers various courses such as B.Ed., M.Ed., MA in Education, Ph.D., and Postgraduate Diplomas in Guidance & Counselling and Adult Education. It is housed in two floors in Gandhi Bhawan which is situated in the H.P. University Campus itself. The Department has adequate physical infrastructure. Besides adequate and spacious classrooms, office, computer room, rooms for faculty members and a room for Chairman, it has well-equipped conference room, technology, computer and psychology laboratories and a library.

#### b) Core Teaching Faculty of Department of Education, H.P. University, Shimla:

Sr. No.	Name	Designation
1	Dr. Ajay Kumar Attri	Chairman & Dean Faculty of Education
2	Dr. (Mrs.) Prabha Jishtu	Professor
3	Dr. Chaman Lal	Associate Professor
4	Dr. Yudh Veer	Associate Professor
5	Dr. Kanika Handa	Assistant Professor
6	Dr. Rakesh Kumar	Assistant Professor

c) The details of colleges with tentative number of seats is given in **Annexure-I** of the prospectus, which are to be filled up in order of merit of entrance test through counselling. However, the seats are subject to change, if any, as per orders of the NCTE from time to time. One seat for single girl child is reserved to B.Ed. Course in the Department of Education, HPU only vide notification **No. 1-15/2010/HPU (DS) dated 14<sup>th</sup> July 2010**. Besides, two supernumerary seats are reserved for students belonging to Jammu & Kashmir State in the Department of Education, H.P. University and Colleges of Education affiliated to the University subject to clarification from the NCTE, New Delhi as per Notification No.4-16/1999- HPU(Acad.) Vol-3 dated 17.1.2017.



## 2.2 Fee & Other Dues (Per Annum) of Department of Education, HPU:

A)	<b>Admission Charges (Once at the time of Admission Only )</b>	
1	Caution Fee (Refundable)	300.00
2	Admission Fee	150.00
3	Library Security (Refundable)	300.00
	<b>Total (a)</b>	<b>750.00</b>
B)	<b>Annual Charges</b>	
1	Continuation	100.00
2	Sports Fee	100.00
3	Medical Fee	50.00
4	Holiday Home Fee	20.00
5	Students Aid Fund	50.00
6	Youth Welfare Fund	50.00
7	Identity Card Fee	50.00
8	Magazine Fee	50.00
9	Cultural Activity Fund	50.00
10	Red Cross Fund	20.00
11	Common Room Charges	20.00
12	Extension Lecturers	200.00
13	Purchase of Equipment (Audio-Visual Aids) and its maintenance	600.00
14	Examinations fee* (Rs.1400.00 x 2) to be paid online(Two Semesters)	2800.00
15	Teaching Practice	300.00
16	House Examination fee	600.00
17	Development fund General/IRDP/BPL	500.00/250.00
	<b>Total (B)</b>	<b>5560.00/5310.00</b>
C)	<b>Monthly Charges (Chargeable for 12 months in a year)</b>	
1	Tuition Fee (100.00x12) only for Boys	1200.00
2	Dilapidation Fee (10.00x12)	120.00
3	Amalgamated Fund (100.00x12)	1200.00
4	Population Education Club Fee (10.00x12)	120.00
5	Computer Fee (200.00x12)	2400.00
	<b>Total (C)</b>	<b>5040.00</b>
<b>Grand Total (A+B+C): 750.00+5560.00/5310.00+5040.00 =11,350.00/11,100.00</b>		
	Annual fee for Boys= 750+ 5560 + 5040	11,350.00

	Annual fee for Girls = 750+5560+3840	10,150.00
	Annual fee for IRDP/BPL= 750+5310+5040	11,100.00
D	<b>Grand total of Fee &amp; Other Dues (Per Annum) of Govt. College of Teacher Education, Dharamshala:</b> 1) General Boys/Girls of H.P. State = 8810/7610    3) General Girls(IRDP/BPL)of H.P. State = 7610 2) General Boys(IRDP/BPL)of H.P. State = 8560    4) Other State Boys/Girls = 8810	
E	<b>Registration Charges:</b> If a student is not already registered with Himachal Pradesh University, a sum of Rs.750.00 as registration and Rs. 100.00 as Sports fee will be charged extra.	

**Note:**

- (i) Examinations fee will be charged at the time of filling-up of semester examination form which would be made available online.
- (ii) A fee of Rs.300.00 will be charged at the time of practicals in 3<sup>rd</sup> Semester examination.
- (iii) The Government of Himachal Pradesh, Department of Education vide its letter No. Shiksha-II(J)2-1/89 dated 2-8-1995 as notified by the Registrar of the University vide letter No. 4-41/93-HPU(Genl) dated 16<sup>th</sup> September, 1995 has exempted tuition fee for girls for admissions to various courses.
- (iv) The Registrar, Himachal Pradesh University, Shimla vide letter notification No. 4-16/2012-HPU(Acad), dated: 2.1.2013 has conveyed the decision of the Executive Council of its meeting held on 17.9.2012 taken vide any other item adopted by H. P. State Government's Instructions/Rules that **no tuition fee be charged from the students with 40% and above disability**. However, in compliance of the order passed by the Hon<sup>ble</sup> High Court of H.P. in CWPII No.30 of 2011, a notification No.4-51/2015-HPU (Acad) dated 25<sup>th</sup> July, 2015 has been issued by the Registrar, H.P. University that students with special needs with more than 40% disability, admitted in any course of study running in the H.P. University will not be charged any fees.

### 2.3 Private/Self-Financing Colleges of Education in Himachal Pradesh:

The list of private/self-financing colleges in the State of Himachal Pradesh along with their intake capacity (provisionally) and codes is given in **Annexure-I** of the Prospectus subject to change, if any, by the NCTE. The University will also conduct counselling to make admissions on the basis of merit of the entrance test in the private/self-financing colleges recognized by NCTE and affiliated to the University. The Fee structure for B.Ed. private/self- financing colleges has been notified by the Govt. of Himachal Pradesh, Department of Higher Education vide letter No. EDN-A-Chha (7)-26/2009 dated 02.11.2019 (**Annexure-II**).

### 2.4 Academic Calendar for B.Ed. Session 2023-24:

Sr. No.	Months	Proposed Activities
1.	January	Winter Vacation Assignment: Mera Ganv Mera Swabhiman
2.	February	Semester Teaching (Onwards 20 <sup>th</sup> Feb.) Teaching Aid making Competition/ workshop(3 <sup>rd</sup> week)
3.	March	Semester Teaching Department Magazine (1 <sup>st</sup> week)

		International Women Day (8 <sup>th</sup> March) Shahidi Diwas (23 <sup>rd</sup> ) Village Extension Activity(Last Week) Water day Celebration (22 <sup>nd</sup> )
4.	April	Semester Teaching Himachal Day Celebration Educational Trip Micro Teaching/ Simulation Teaching(Onwards 15 <sup>th</sup> ) Cleanliness drive (3 <sup>rd</sup> Week) on the eve of Earth Day)
5.	May	B.Ed Entrance Examination Semester Teaching One Month Internship(B.Ed) in Schools) Anti Tobacco Day Celebration (31 <sup>th</sup> May)
6.	June	Yoga Day/Week Celebration End Semester Exam
7.	July	Semester Teaching Plantation Drive(3 <sup>rd</sup> Week)
8.	August	Commencement of academic Session Semester Teaching Independences Day Celebration (15 <sup>th</sup> ) School Internship/Real Teaching Practive(August- November)
9.	September	Semester Teaching Teacher's Day (5 <sup>th</sup> September) Literacy Day (8 <sup>th</sup> ) Drug De-Addiction Awareness programmes
10.	October	Semester Teaching Mahatma Gandhi Jayanti(2 <sup>nd</sup> Oct.) Interdepartmental Quiz Competition
11.	November	Semester Teaching Sports Meet(2 <sup>nd</sup> Week) Internal Assessment

### 3. ELIGIBILITY AND EDUCATIONAL QUALIFICATIONS

3.1 The candidates who are interested for seeking admission to regular two years B.Ed. Course may apply online for the entrance test in the Department of Education, Himachal Pradesh University, Shimla and in any of the private/self-financing Colleges of Education should fulfill the following criteria:-

- (i) The candidates with at least **50.00 percent** marks or **5.01 if CGPA** or **Grade B** if in letter Grade in the Bachelor's Degree (Medical/Non-Medical/Commerce/Arts) and/or in the Master's Degree in the Sciences/Social Sciences/Humanities/Commerce, Bachelors in Engineering or Technology with specialization in Science and Mathematics with **55.00**

percent or **5.51** if **CGPA** or **Grade B+** if in letter Grade or any other qualification equivalent thereto.

- (ii) At least **45.00 percent** or **4.51** if **CGPA** if in the letter Grade in case of SC/ST/OBC/Physically handicapped categories in the aforesaid Bachelor's/Master's Degree and **50.00 percent** marks or **5.01** if **CGPA** or **Grade B** for Bachelor's in Engineering or technology from a recognized University established by law in India are eligible for admission in the programme.

*Note: (i) No relaxation, even 0.01 percent in the above prescribed percentage of marks shall be granted under any circumstances.*

*(ii) Pursuant to the Judgment delivered in CWP No. 2465/2018 & CWP No. 2475/2018 by the Hon'ble High Court of Himachal Pradesh with regard to subject combinations in various streams such as Medical/Non-Medical/Arts/Commerce, the existing rules have been modified in conformity with the R&P Rules of the State Government. However, merely awarding the degree of B.Ed. by the H.P. University shall not be construed as a declaration of eligibility of the candidates for the appointment to the post of TGT in Government Sector and to determine the eligibility to such post shall rest upon the concerned appointing authorities of the State Government.*

- 3.2 The candidates who have appeared in BA/B.Sc./B.Com. final year or Bachelor of Engineering/Technology or any other qualification equivalent thereto examination and the result of the same has not yet been declared, can also apply for B.Ed. Entrance Test. However, the admission of such candidates will be depending upon the production of certificate of qualifying examination with required percentage of aggregate marks in the aforesaid examinations as per the eligibility clause of the prospectus. In case, a candidate does not fulfil the eligibility conditions, he/she will have no right for admission to the B.Ed. course. As such, the candidate shall be appeared provisionally at his/her own risk & responsibility.
- 3.3 Post-graduation is considered only to make those candidates eligible who are not eligible on the basis of qualifying examination but the post-graduation will not be the merit criteria.
- 3.4 The reservation of seats for SC/ST/OBC/Ex-serviceman/Wives/Wards of Ex-Servicemen/Wives/Widows/Wards of Defence Personnel and Physically handicapped categories will be as per the existing rules of Himachal Pradesh Government.
- 3.5 85% seats are reserved for the candidates of Bonafide/Domicile resident of Himachal Pradesh and 15% will be open to the candidates of other states /UTs. It is compulsory for all the candidates to produce bonafide /Resident certificate at the time of admission.
- 3.6 10% out of 85% state quota seats in non-government self-financing institutions shall be treated as management quota seats and shall be brought out of the purview of centralized counselling to be conducted by the University. The management of the institute shall fill up management quota seats on the basis of the merit of entrance test through its own counselling in a transparent manner. There shall be no reservation, whatsoever, in respect of the prescribed management quota seats. The basic eligibility criteria shall remain the same as in case of other students.
- 3.7 **Age:** There is no upper age limit for candidates applying to the regular B.Ed. Course of two years. (**High Court orders in LPA No.: 104 of 2012 decided on August 27, 2012**).

#### 4. PROCEDURE OF SUBMISSION OF ONLINE APPLICATION FORM

1. Log on to website [www.admissions.hpshimla.in](http://www.admissions.hpshimla.in) and download the prospectus as well as Replica of online application form to read it carefully to understand the eligibility criteria and other requirements for submission of online application. Read the instructions and procedure for online submission of application form carefully.
2. **Fee details:**
  - General/General(EWS)/OBC & their sub-categories : Rs. 1100/-
  - SC/ST( & their sub-categories (BPL/IRDP) : Rs. 550/-
3. The Last date for submission of ONLINE Application form with successful final transaction of fee is **16.05.2023** beyond which the link will be disabled.

##### (A) Before proceeding to apply, please ensure that you have:

1. Scanned copy of candidate's recent photograph with following specifications Photograph must be passport size colour picture.
  - Photograph must be taken in full face view directly facing the camera.
  - Photograph should have no shadows and red eyes. Photograph should have maximum size of 100 kb.
  - Photo form should be \*.jpeg, jpg. Photograph file should be saved with name upto 10 characters only.
2. Scanned copy of candidate's signature with following specifications. Applicant should sign with black ink on a white paper and get the signature scanned.
  - The signature must be signed only by the candidate and not by any other person. This signature has to be verified by the invigilator at the time of examination and at the time of Counseling/admission by the committee.
  - Signature should have maximum size of 100 kb.
  - Scanned signature format should be \*.jpeg, jpg only.
  - Signature file should be saved with name upto 10 characters only.
3. Candidates who are filling up the form under the category of Ex-Servicemen/Wives/Wards of Ex-Servicemen/Wives/Widows/Wards of Defence Personnel should have the copy of the valid certificate of the concerned category issued by the competent authorities on the prescribed format as given in the prospectus, which is required to be uploaded in pdf format not more than 100kb.
4. Create an email account if you already don't have one.
5. You must give a mobile number in basic details. If you don't have mobile number, please enter your parent/guardian's mobile number for any further correspondence/communication in this regard.
6. All the fields marked with red star are mandatory to be filled up by the candidate.

##### (B) Complete procedure for filling the ONLINE Application Form.

- a) To access the B.Ed. ONLINE application form click on "**Under Graduate.**"After that click on the B.Ed Course for filling up online application form, which has the following subsequent web pages:
  - Personal Information
  - Educational Qualification Details
  - Application Summary
  - Payment of Fee
  - Submit Reference number and application form
- b) Candidates are required to fill their information in the above mentioned web pages.
- c) After filling up the personal information click "**on submit button**" at the end of the page. System will generate the **Unique Registration Number along with password**. This number alongwith password will be sent on the e-mail and on the entered mobile number. Candidates are directed to note down the Registration Number for all the future references.
- d) Once candidate gets the registration process completed, then logout. After that Click on "**Under Graduate**" and thereafter Click on "**Click here for Student Login**" with Unique Registration

Number alongwith password and you will get all the earlier information filled in personal information page.

- e) Thereafter, Candidates are required to fill up all the other information required on different web-pages i.e Educational Qualification details, **upload the photo and signature** as per specification mentioned at (A) & (B) above.
- f) To save the data, please click on '**Continue and Save**' button at the bottom of each screen.

#### **7. Step for making B.Ed. Entrance Application Fee Payment:**

Decide the mode of payment which are being provided as per detail given below:

##### **❖ ONLINE MODE OF PAYMENT:**

- a) Once you select the online payment mode, "**Click on Make Payment**".
  - b) On the next page applicant have to select the payment gateway and "**Click on Continue**" for payment.
  - c) Candidates have to choose among the given options (Any **Debit/Credit Card using online gateway payment & Net Banking** etc.).
  - d) After making the payment through one of the above mentioned option, if the payment is successfully done, you will receive a message with all the details and e-receipt. Keep the statement of bank/net banking transaction receipt bearing Application Registration Number for future reference?
  - e) Thereafter, Click on the Submit button to get the form finally submitted.
8. Before submitting the final information on each web page, the candidate must ensure that the information filled by him/her are correct. Once candidate "click on the final submission button" of his/her application page, he/she cannot edit/change the details entered.
  9. After successful remittance of fee, system will generate for final submission to print the confirmation page of the online application form and then a message will be sent on registered mobile number. Follow the instructions to take the print out of confirmation page of online application form. **Please keep the confirmation page and proof of payment of fee safely for any future references.**
  10. Failure to complete any of the step of online Application Form and payment of fee as per requirement of online process, final submission of online application will remain incomplete and unsuccessful all modes of payment of fee.
  11. Generation of confirmation page confirms the correctness and final submission of application form. If confirmation page has not been generated, this means that application has not submitted successfully.

#### **Important Directions for the Candidates**

1. Fee once remitted cannot be refunded under any circumstances; therefore, the candidates may remit the same very cautiously.
2. If ineligibility of a candidate is detected at any stage, his/her admission will be cancelled without any notice.
3. Do not send print out of confirmation page of online application form as well as fee receipt to the University, as the same are to be retained by the candidates in future reference safely.
4. Candidate is himself/herself responsible for any error or incomplete online application form.
5. Incomplete online application form is liable to be rejected without any notice.
6. Candidature of the candidates will not be accepted, if fee is not paid even after the successful submission of application form and issue of registration number.
7. For any pre-examination query/clarification, please contact on 0177-2830891, 2833588. Any query related with this entrance examination must be settled by the candidate well before the Entrance Examination.
8. **For any technical query with regard to filling the ONLINE Application form, please contact on 0177- 2833648, 2831119.**
9. **While filling up the ONLINE form, if candidate faces some technical query, he/she can click on**

the **Help** tab available on each and every web page and submit his/her query on the information required on the web page.

10. The candidates may, please note that the Admit Cards for the Entrance Test will not be sent by post and the same will be downloaded by them from the University website on the schedule given in the prospectus.

## 5. INSTRUCTIONS FOR COMPLETING ONLINE APPLICATION FORM

- 5.1 (i) The candidate, before submitting the application form online, shall satisfy his/her eligibility to appear in the test. The candidate is required to go through the Prospectus carefully and acquaint himself/herself with all requirements with regard to submission of Application Form. The particulars to be filled in the online application form are as under:-

Sr. No.	Basic Details
1	Name of the Course:
2	Name of the Candidate (Exactly as per Matric Certificate):
3	Father's Name (Exactly as per Matric Certificate):
4	Mother's Name (Exactly as per Matric Certificate):
5	Examination Centre for Entrance Test:
6	Address for Correspondence (IN CAPITAL LETTERS)
7	Mobile No.
8	Permanent Home Address (IN CAPITAL LETTERS)
9	E-Mail ID
10	Aadhar No.
11	Date of Birth: <span style="float: right;">Age as on 1<sup>st</sup> July of this Year:</span>
12	High School (Matric) Mark Sheet No.:
13	Nationality
14	Gender
15	Are you Bonafide Resident of Himachal Pradesh?
16	Are you only the Single Girl Child of your parent?
17	Do you belongs to J& K State?
18	Stream (As per norms)
19	Your Category :
20	Details of Fee Deposited Amount Rs. _____ Dated _____
21	Academic Qualifications
22	Where you ever disqualified/suspended by the University or any other institution from attending classes or appearing in any exam? If yes, give details:
23	Upload Scanned Coloured Photograph, Signature & the category certificate of Ex-Servicemen/Wives/ Wards of Ex-Servicemen/Wives/Widows/Wards of Defence Personnel
	<i>Before proceeding to apply, please ensure that you have a scanned copy of passport size colour photograph having maximum size of 100 kb &amp; scanned signature in black colour having maximum size of 100kb as mentioned above at 4 (A).</i>

- (ii) The candidate should fill each column of the online application form carefully in order to avoid any error.
- (iii) The candidate should fill his/her name, father's name, and date of birth exactly as per matriculation certificate. Any variation may lead to cancellation of the candidature whenever discovered.
- (iv) The information supplied by the candidate especially relating to DATE OF BIRTH, STREAM, CATEGORY, STATE OF DOMICILE, and QUALIFICAION shall be treated as final and no change shall be allowed to be made in this regard at a later stage. The applications shall be scrutinized strictly according to the information supplied by the candidate and the responsibility with regard to the accuracy of the information shall lie with the candidate himself/herself.
- (v) The candidate should fill the name of one category very cautiously for which he/she belongs on the basis of the certificate issued by the competent authorities. Category once opted shall not be permitted to be changed under any circumstances after declaration of result/merit. In case, any candidate failed to produce the opted/filled category certificate from the competent authority, he/she shall be considered under General category only.
- (vi) Ex-Servicemen/Defence Personnel means retired/serving personnel of three wings of Armed Forces i.e. Army, Air Force and Navy, their Wives/Wards/Widows including Ex-Servicemen shall be applied under this category.
- (vii) The candidates belongs to category of Wives/Wards of Ex-Servicemen/Wives/Widows/Wards of Defence Personnel, their merit shall be determined on the basis of priority as mentioned in the letter No.6(1)/2017/D(Res.II) dated 21<sup>st</sup> May, 2018 issued by the Government of India, Ministry of Defence, Department of Ex-Servicemen Welfare as available at **Annexure-III** of the prospectus. In view thereof, the candidates are required to go through the contents of the aforesaid letters very cautiously before filling the category on the online application form. They are also required to upload the valid priority certificate of the concerned category on the prescribed format which is available at **Annexure-IV & V** of the prospectus in support of opted category from the District Sainik Welfare Board or the Commanding Officer, as the case, may be. In case, the candidates belongs to the category of Ex-Servicemen, they are required to upload the valid certificate on the prescribed format, which is available at **Annexure-VI** of the prospectus in support of opted category from the District Sainik Welfare Board.
- (viii) **Economically Weaker Sections (EWS)** means the persons who fulfilled the criteria as prescribed by Government of Himachal Pradesh Department of Personnel(AP-III) vide letter No. PER(AP)-C-B(12)-1/2019 dated 11.06.2019. As per aforesaid letter, the persons who are not covered under the scheme of reservation for SCs, STs, and OBCs and whose family has gross annual income below Rs.4.00 lakh (Rupees four lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of



the family income;-

- (i) More than 1 hectare; of Agriculture Land in rural areas and 500 M<sup>2</sup> land in urban areas;
- (ii) Residential flat/house of more than 2500 square feet in rural/urban areas;
- (iii) Family of income tax payee;
- (iv) Family of Regular/Contract employees of the Central Government, State Government, Board, Corporation and autonomous bodies and Public Sector Undertakings etc.

**Note: The candidates claiming the benefit of reservation under EWSs category is required to submit the certificate on the prescribed format as per Annexure-VII(a) & (b) (as applicable) duly issued by the competent authority of the State of Himachal Pradesh.**

(ix) The details of the categories are as under :

Sr. No.	Name of Category
1	General-Open
2	General-Ex-Servicemen/Wives/Wards of Ex-Servicemen/Wives/Widows/Wards of Defence Personnel
3	General Ward of Freedom Fighter
4	General-EWS
5	General- Physically Handicapped
6	OBC-Open
7	OBC-Ex-Servicemen/Wives/Wards of Ex-servicemen/ Wives/Widows/Wards of Defence Personnel
8	OBC-IRDP
9	OBC-Physically Handicapped
10	Scheduled Caste-Open
11	Scheduled Caste-Ex-Servicemen/Wives/Wards of Ex Servicemen/ Wives/Widows/Wards of Defence Personnel
12	Scheduled Caste-Ward of Freedom Fighter
13	Scheduled Caste-IRDP
14	Scheduled Caste-Physically Handicapped
15	Scheduled Tribe- Open
16	Scheduled Tribe-Ex-Servicemen/Wives/Wards of Ex- servicemen/ Wives/Widows/Wards of Defence Personnel
17	Scheduled Tribe- IRDP

(x) The candidate should fill the name of one Examination Centre where he/she wants to appear in the Entrance Test. The details of the Examination Centres are as under :

Sr. No.	Name of Examination Centre
1	Amb (Una)
2	Bilaspur
3	Chamba
4	Dharamshala
5	Hamirpur
6	Kangra
7	Kullu
8	Mandi
9	Nahan
10	Palampur
11	Rampur
12	Shimla
13	Sunder Nagar
14	Solan
15	Una

**Note:** Examination centre once opted by the candidates shall not be changed under any circumstances after the given time. However, University reserves the right to allot any centre in view of the exigencies.

- (xi) No request for change of particulars once filled in by the candidate in the application form will be entertained under any circumstances after the given time.
- (xii) The relevant certificates/testimonials to be produced in original at the time of counseling/admission along with Admission Form must be got issued from the authorities mentioned against each as under:

Sr. No.	Certificate/Testimonial	Issuing Authority
1	Ward of Freedom Fighter Certificate concerned	Dy. Commissioner of District/ADM of the area concerned
2	BPL/IRDP Certificate including the name of the candidate	Block Development Officer/ Competent Authority of the area concerned
3	OBC Certificate	Tehsildar or Executive Magistrate of the area concerned
4	SC/ST Certificate on parentage basis	Tehsildar or Executive Magistrate of the area concerned
5	Physically Handicapped Certificate	Chief Medical Officer
6 (i)	Ex-Servicemen or Wives /Wards of Ex- Servicemen	The Deputy Director of the Concerned Sainik Welfare Board of the District
(ii)	Wives/Widows/Wards of Defence Personnel	Commanding Officer of the Concerned Regiment

7	Bonafide/Resident Certificates	Tehsildar or Executive Magistrate of the Concerned Area
8	Single Girl Child	Tehsildar or Executive Magistrate of the Concerned Area
9	EWS Certificate (Annexure-VII-a)	Tehsildar or Executive Magistrate of the area concerned
10	EWS Certificate (Annexure-VII-b)	Block Development Officer of the area concerned.

**Note:** The certificates at Sr. No. 1, 2, 5, 6, 8, 9 & 10 should be got issued within six months of the submission of Application Form.

- 5.2(i) **Print out of Computer generated Application Form/confirmation page:** The print out of the online Application Form will be retained by the candidate and the same shall be submitted at the time of counselling/admission. Therefore, it will be the entire responsibility of the candidates concerned to supply correct and authenticated information on the Online Application form. Application Forms not accompanied with “**Fee Details**” shall be treated as incomplete and will be summarily rejected without assigning any reasons. **No request for change of category and examination centre once opted/filled in the Application Form will be entertained under any circumstances after the given time. It is further clarified that the candidates are allowed to appear in the entrance test provisionally and shall be taking the test at their own risk and responsibility as far as their final eligibility is concerned, the University shall, in no way be responsible, if they are found to be ineligible, later, leading to cancellation of their result/merit or any other consequence emanating from the same. The final scrutiny of the application form with reference to original documents will be done at the time of counselling/admission by the Counselling Committee and the Principals/Management of the concerned colleges.** However, it will be the entire responsibility of the Principal of the colleges concerned to check their eligibility as per provisions of the prospectus before admitting the candidates to the course. Any wrong or misleading entry or documentation in the form will lead to the rejection of the candidature at any stage without assigning any reason for which the candidates(s) would be solely responsible.
- (ii) In case, any candidate deposited the wrong fee inadvertently while filling up ONLINE Application Form for B.Ed. Entrance Test, **the said fee shall not be refunded under any circumstance for which the candidate himself/herself would be solemnly responsible. Therefore, candidates are advised to fill up the online application form along with accurate remittance of fee very cautiously.**
- (iii) For settlement of any error, if committed while filling up the online application form, the candidates may send his/her written request giving full particulars to the Assistant Registrar (Entrance Tests), H.P. University, Shimla-5 alongwith requisite correction fee of Rs. 100/- in the shape of Demand Draft/IPO drawn in favour of the Finance Officer, HPU well before the date of Entrance Test or the time given for the purpose, beyond which no refund shall be entertain.
- (iv) No representation beyond the provisions of the prospectus shall be entertained or replied to. However, for any correspondence, the candidate must quote his/her Application Form No., Roll Number, name and father’s name along with full address.
- (v) The official website of the University for B.Ed. Entrance Test is [www.hpuniv.ac.in](http://www.hpuniv.ac.in) or [www.admissions.hpuniv.ac.in](http://www.admissions.hpuniv.ac.in). All the information related to this test will be uploaded on

this website.

- (vi) All matters and disputes related to B.Ed. Entrance Test and admission are subject to legal jurisdiction of Courts in Shimla only.

## 6. DETAILS OF ENTRANCE TEST

- 6.1 An objective type (MCQ) Entrance Test for admission to B.Ed. Course will be conducted by the Entrance Tests Section, H. P. University, Shimla on the date mentioned in the prospectus. The admission to the said course will be made on the basis of merit of marks obtained in the Entrance Test. The minimum qualifying marks in the Entrance Test will be 35 % (i.e. 53 out of 150). In case of SC/ST/OBC/PHYSICALLY HANDICAPPED candidates, the minimum qualifying marks shall be lowered by 5 % i.e. will be 30 % (45 out of 150).
- 6.2 The B.Ed. Entrance Test will consist of one question paper with 150 MCQ type of one mark each and will be of 2 hours duration. **There will be no negative marking and will include the following five sections:**

Sr. No.	Sections	Number of Questions	Total Marks
1	General Awareness (Mainly HP & India)	30	30
2	Language & Comprehension (Hindi & English) (20+20= 40)	40	40
3	Logical Reasoning	20	20
4	Knowledge of National Commission & Committees of Education	20	20
5	Teaching Aptitude & Attitude	40	40
	<b>Total</b>	<b>150</b>	<b>150</b>

*Note: The Standard of the Examination will be of Graduation Level.*

### \*GENERAL AWARENESS

**Himachal Pradesh:** Geography, literacy, famous historical places, fairs and festivals, history, social life and customs, art and architecture, demography, transportation, communication, and economy. **India:** Geography (important facts), education, population, famous historical places, fairs and festivals, freedom struggle (important facts), Constitution of India (important facts).

*Note: The University reserves the right to conduct or not to conduct the Entrance Test.*

- 6.3 **ADMIT CARD:** The University will provide the facility of downloading the Admit Cards for appearing to B.Ed. Entrance Test on the University Website **www.hpuniv.ac.in**. The candidates are required to download the Admit cards from the website by following the instructions given therein. The candidate may please note that Admit cards will not be sent by post. The Admit cards uploaded on website will be provisional and does not entail the final eligibility of the candidate for admission to the course. **The Admit Card will bear the Roll Number, Name, Father's Name, Category, Photograph, Date, Time, Venue of Entrance Test.** The candidate should carefully examine the Admit Card downloaded by him/her for all the entries made therein. In case of any discrepancy, the candidate should immediately inform in writing to the University along with the requisite fee of Rs. 100/- as mentioned under clause 5.2(iii) of the prospectus. In such cases, candidates would appear in the examination with the already downloaded Admit

Card. However, the University will take necessary action to make correction of factual error in the record later. No candidate will be allowed to sit in the test without having Admit Card and the University will not be responsible on this account. The candidates are advised to preserve their Admit cards in good condition till admission in the B.Ed. course is over.

## **7. DECLARATION OF RESULT AND MERIT LIST**

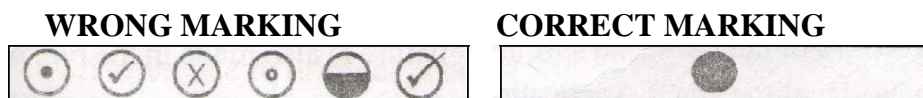
- 7.1 Before declaration of result, the key answers as provided by the Examiner(s) will be moderated by a committee of the subject expert to be constituted by the Vice-Chancellor immediately after holding the Entrance Test. In case a question has more than one correct answer, the committee will indicate the same in its report and where if no answer is correct, recommendations to this effect will also be made by the committee. The committee will also point out the printing error(s) in questions and their key answers, if any, and make necessary recommendations. Thus, the decision/recommendations of the Moderation Committee shall be final and the result and its category-wise merit list will be declared/notified as per schedule.
- 7.2. The result of all the candidates who appeared in the entrance test will be declared and made available on the University website. No detail marks card will be sent to the candidates. The candidates may see their result/merit in the University website. There will be no re-checking/re-evaluation of answer-sheet.
- 7.3 The combined and category-wise merit list shall be prepared on the basis of minimum qualified marks scored in the entrance test by resolving the tie as per procedure given under clause 7.4 of the prospectus. However, in the case of category of Ex-Servicemen/ Wives/Wards of Ex-Servicemen/Wives/Widows/Wards of Defence personnel, their merit shall be determined in the following manner:-
- (i) **1<sup>st</sup> preference shall be given to the Ex-Servicemen, who himself appeared in the entrance test.**
  - (ii) 2<sup>nd</sup> preference shall be given to candidates who covered under the priorities mentioned in the **Annexure-III** of the prospectus.
- 7.4 Resolving the Tie:** The following Procedure shall be adopted to resolve the tie for determining the merit. If two or more candidates obtained equal aggregate marks in the B.Ed. entrance test, then their inter-se merit for admission to the course shall be determined on the basis of marks obtained by the candidates in order of section-wise performance in the entrance test as follows:
- (i) Teaching Aptitude & Attitude
  - (ii) Language & Comprehension (Hindi & English)
  - (iii) General Awareness(Mainly HP & India)
  - (iv) Knowledge of National Commission & Committees of Education
  - (v) Logical Reasoning
  - (vi) Even if, the tie still persist after exhausting the above procedure, then the candidate older in age shall be given preference.
- 7.5 The combined and category-wise merit list based on performance of the Entrance Test of all qualified candidates will be prepared and notified by the Controller of the

Examinations and the same shall be uploaded on the University website. Merely assigning the rank in this merit list will not confer any right for admission. However, the admission will be made subject to fulfillment of the prescribed eligibility criteria on verification of the original certificates/documents and availability of seat(s) in the concerned college(s) at the time of counselling/admission. **The copy of complete merit list shall be sent to the Chairman, Department of Education, Himachal Pradesh University, Shimla-5 for completing admission/counselling process as per schedule which will be notified separately by the Department of Education, Himachal Pradesh University, Shimla.**

- 7.6 The qualified candidates are advised to remain in touch with the University websites for counselling process as per schedule after ascertaining the rank/score in the merit list. No Separate intimation will be given to the candidates in this regard.
- 7.7 Notwithstanding anything contained in this Prospectus, the students will have to abide by the provisions of Himachal Pradesh University Act, Statutes, Ordinances, Rules and **Regulations** as may be framed and amended from time to time.
- 7.8 If the candidate does not fulfil the prescribed eligibility conditions, his/her candidature shall not be considered for admission to B.Ed. course.

**8. INSTRUCTIONS FOR FILLING UP OF OMR (ANSWER SHEET)**

- 8.1. The specimen copy of the **OMR Answer Sheet** which will be distributed along with the Question Booklet is given at **Annexure-VIII** of the Prospectus. Candidates are advised to go through it and be conversant with the requirement of filling up the particulars and marking the answers, so that during the examination they could do so without any difficulty and without making any mistake or loss of time.
- 8.2 The answer sheet used will be of special type, which will be scanned on optical scanners. There will be one side of the answer sheet for marking answers.
- 8.3 The candidate must ensure that the answer sheet is not folded. He/She should not make any stray marks on it.
- 8.4 Candidates are advised to bring with them a card board or a clip board so that they have no difficulty in writing responses in the Answer Sheet even if the tables provided in the Examination Hall may not have smooth surface. They will also bring their own Ball Point Pens (Blue/Black) of good quality. These will not be supplied by the University.
- 8.5 **Roll Number** Write and mark your Roll number as per **specimen** answer sheet **Annexure-VIII**. For example **Roll Number. 23567**.
- 8.6 For Roll Number and respective answers appropriate circles be darkened with Blue/Black ball-point pen only. Partially filled circles, dot matrix, X or tick marked circles shall be liable to be rejected by the machine. Darkening of circles/ovals be done correctly as indicated below for guidance.



- 8.7 **Writing of responses:** There will be four alternatives for each of the question numbering 001 to 150. Of these four responses only one will be the correct or the most appropriate response. The candidate will indicate his/her response to the question by darkening the appropriate circle/oval completely. For example Question No.008 in the Question Booklet reads as follows:

**Taj Mahal is situated at:**

(A) Delhi (B) Bombay (C) Bangalore (D) Agra

The correct response to this question is (D) Agra.

The candidate will locate question No.008 in the answer sheet and darkened the circle/oval (D) as shown below:-

	A	B	C	D
008	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

If the candidate does not want to attempt any question, he/she should not touch the circle given against that question.

88 The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white fluid on the Answer Sheet is not permissible, as the Answer Sheets are machine gradable and it may lead to wrong evaluation.

89 If more than one circle is darkened or if the responses are marked in any other manner it shall be treated as wrong way of marking and shall be rejected by the Scanner /University.

8.10 The candidate is advised to decide about the answer before he/she marks it on the answer sheet. He/she must ensure that the circle is completely darkened with blue/black ball pen only. A lightly or faintly darkened circle will be rejected by the optical Scanner/University.

**8.11 Important instructions for marking:**

- (i) Marks should be dark and should completely fill the circle.
- (ii) Darken only one circle for each question.
- (iii) Make the marks only in the space provided.
- (iv) Please do not fold the answer sheet and make any ROUGH WORK thereon.

**9. INSTRUCTIONS TO BE FOLLOWED IN THE EXAMINATION HALL**

91 The Entrance Examination Hall will be opened 30 minutes before the commencement of the test. Candidates are expected to take their seats immediately after the opening of the Examination Hall. If the candidates do not report in time, they are likely to miss some of the general instructions to be announced in the Examination Hall.

92 The candidate must show, on demand, his/her Admit Card for admission in the Examination Hall. A candidate who does not possess the Admit Card downloaded from the University website shall not be admitted to the Examination Hall under any circumstances by the Centre Superintendent. Calculators, Slide Rules, Geometry Box, Electronic Digital Watches with facilities of calculators, mobile phones, pagers or any other electronic gadget are not allowed inside the Examination Hall.

93 The Candidates will be given question booklet along with answer-sheet ten

- minutes before the commencement of the test.
- 94** The candidate will check and ensure that the Question Booklet contains number of pages as are written on the top of the first page and if any page is missing or misprint, the same be brought immediately to the notice of the Invigilator.
- 95** Immediately on receipt of the question booklet the candidates will fill in the required particulars on the cover page of the question Booklet with ball point pen only. They will deal with the booklet when asked by the Invigilator. Also the candidates will fill in the required particulars on the Answer Sheet.
- 96** The test will start exactly at the time mentioned in the Admit Card and an announcement to this effect will be made by the Invigilator.
- 97** During the examination time, the Invigilator will check Admit Card with the identification-cum-attendance sheet of each candidate to satisfy himself/herself about the identity of the candidate. Admit Card will be retained by the candidate thereafter. The invigilator will also put his/her signature in the place provided on the Answer sheet, Admit Card and Identification-cum-attendance sheet.
- 98** Use Blue/Black Ball Point Pen only to darken the appropriate circle. Darken only one circle for each entry as the Answer once marked is not liable to be changed.
- 99** A signal will be given at the beginning of the examination and at the half-time.
- 9.10** A signal will also be given before the closing time when the candidate must stop marking the responses.
- 9.11** After completing the test each candidate should check again that all the particulars required in the Answer Sheet have been correctly written and thereafter the Answer Sheet will be handed over to the Invigilator by the candidate before leaving the examination hall. However, the Question Booklet and Admit Card will be retained by the candidate after the entrance test is over.
- 9.12** Candidates removing pages from the Question Booklet during the period of Entrance Test, impersonation or trying to appear in the counselling through forged means or by producing fabricated/tampered documents will be dealt with as per law.
- 9.13** The Admit Card will be retained by the candidates after the Entrance Test is over. Candidates are advised to preserve their Admit Cards in good conditions till counselling/admission in Colleges is over.
- 9.14** The Candidates are advised not to indulge in unfair means activities/malpractices which breach the examination rules. If any candidate is found to be indulged in any such activity he/she shall be debarred from taking this examination in future and shall also be liable for criminal action or any other action deem fit by the University.
- 9.15** If a candidate is admitted in the College on the basis of the merit of the Entrance Test, but at a subsequent time, if it is discovered that he/she had used unfair means practice during the entrance test, the student shall be removed from the College and all the fees and other dues paid shall be confiscated. Further action as warranted against the candidate and his/her parent as per law may also be taken.



## **10. RESERVATION OF SEATS IN THE COLLEGES OF EDUCATION**

### **10.1. Reservation Roster for Bonafide Candidates of H.P.**

- (i) The admissions of the candidates of Bonafide of Himachal Pradesh under 85% seats to B.Ed. course in all the Institutions/Colleges will be made strictly in order of merit of the entrance test. The reservation roster of the Government of Himachal Pradesh shall be applicable for admission to B.Ed. Course in the different categories as approved by Government of Himachal.
- (ii) 85% seats in the B.Ed. Course are reserved for Bonafide Himachali candidates and 15% seats are reserved for the students of other States as per the Orders of the Hon<sup>ble</sup> Supreme Court of India (Civil Appeal No.4641 of 2007).

### **10.2. Reservation Roster for other State Candidates against 15% Quota:**

Total management seats will be 10% of the seats for Himachali Bonafide candidates i.e. 10% of 42 seats in case of 50 seats and 10% of 85 seats in case of 100 seats allotted to the Colleges as per Orders of the Hon<sup>ble</sup> High Court of H.P. vide CWP No.4500 of 2009 dated July 29, 2010. The management seats will be filled up by the management of Institute on the basis of merit of the Entrance Test through its own counselling in a transparent manner. There shall be no reservation, whatsoever, in respect of the prescribed management quota seats. The basic eligibility criteria shall remain the same as in case of other students.

### **10.3 Reservation Roster:**

**Reservation roster will be published on the University website during ONLINE Counseling process as per the approval of the State Government.**

## **11. COUNSELING AND ADMISSION PROCEDURE**

- 11.1** (a) After declaration of the merit of the entrance test, the counselling schedule and procedure including detailed guidelines for conducting online counselling will be notified separately by the **Chairman, Department of Education, Himachal Pradesh University, Shimla-5**. The said schedule and procedure vis-a-vis detailed guidelines of online counselling will be made available on the University website [www.hpuniv.ac.in](http://www.hpuniv.ac.in) or [www.admissions.hpuniv.ac.in](http://www.admissions.hpuniv.ac.in). Therefore, the qualified candidates must remain in touch continuously with the counselling schedule and process. There will be centralized counselling system to allot the available seats in various colleges of education to the candidates through online counselling by the Counselling Committee constituted by the Vice-Chancellor of Himachal Pradesh University, Shimla. The allotment of seats will be made on the basis of merit in the Entrance Test vis-a-vis preference of the college (s). Candidates placed in the merit list are advised to read the counselling related information carefully and understand the course of action to be taken by the concerned counseling authorities for appearing in the online counselling. Any query, related to the counselling process the candidates may **contact on Telephone Nos. 0177-2633522, 2833630, 2833648 & 2830891.**

- b) In case, the result of qualifying examinations are not declared on the day of counselling, then the counselling will be conducted as per prescribed schedule. However, the seats to such candidates will be allotted provisionally at their own risk and responsibility subject to the condition that after declaration of result of qualifying examination, he/she must produce a requisite certificate of having passed the qualifying examination with the required percentage of marks as per provisions of the prospectus. If he/she is found to be ineligible after taking admission, his/her admission shall automatically be cancelled for which the Counselling Committee/University shall, in no way be responsible.
- c) The admission to all the Govt./Private Self-Financing Educational Institutions/Colleges will be made on the basis of the merit of the B.Ed. Entrance Test and no candidate shall be allowed to take admission beyond the merit of the said entrance test. In case, any irregularity is found on this account, the colleges concerned will be solely responsible and action as deemed fit shall be taken against such colleges as per rules.
- d) After provisional online allocation of seats during the first and subsequent rounds of counseling, the candidates can download provisional admission letters from the University website after login to their account and report to the Principal of the respective college along with all requisite original document and print out of confirmation copy of online application form with photocopies of the all requisite documents (duly self-attested) for verification as per requirement of the provision of the prospectus. The Principal of the concerned college constitute a Counseling Committee from the approved faculty of their college for determine their eligibility criteria strictly as per provisions of the prospectus. In the event of admission of inelible candidate, the Principal/ college mamangement shall be responsible and action as deemed fit shall be taken against such college as per rules. If the candidate do not follow aforesaid process within stipulated period, his/her allocated seat shall be cancelled automatically without any intimation and his/her seat shall be declared as vacant for subsequent round of counseling.

*Note: In case of any technical problem with respect to online counselling, the University reserves the right to switch over to offline counselling process for which the candidates shall be required to attend the counselling in person or through their authorized representatives with a letter of authority, if any unavoidable circumstances arise.*

- 112** The following original certificates/documents as well as their photocopies must be brought by the candidates at the time of counselling/admission:-
- a) *Print out of online application form.*
  - b) *Bonafide/Domicile certificate issued by the Tehsildar/Executive Magistrate of the area concerned.*
  - c) *The candidates belonging to other than H.P. State shall also bring Bonafide/domicile certificate of their state issued by the Tehsildar/Executive Magistrate of the area concerned.*
  - d) *Claim consideration certificate for admission under any of the Reserved Categories. (The certificate should be the latest and signed by the competent authority as mentioned in the 'Clause 5.1 (viii)' except SC/ST Bonafide Certificate), the OBC certificate should be issued by the competent authority*

within one year.

- e) *Plus 2 Certificate or equivalent.*
- f) *BA/ B.Sc./ B.Com. (Part I, II & III)/ MA/ M.Sc./ M.com./ Bachelor's in Engineering/Technology or its equivalent examination certificates alongwith degree in the concerned capacity.*
- g) *Character certificate from the Institution last attended in case of candidates having no gap in their education. However, the candidates who have gap(s) of one or more years in their education should bring latest character certificate from the Tehsildar/SDM of the Area Concerned.*
- h) *Admit Card downloaded from the website of the University for B.Ed. Entrance Test 2023.*
- i) *Certificate being Single Girl Child from the Tehsildar/SDM of the area concerned.*
- j) *A counselling fee of Rs.200/- ( in cash non-refundable) shall be deposited at the time of counselling by the candidate.*

**113** Before admitting the candidates, the final eligibility of the candidates will be determined strictly as per provisions of the prospectus by the Counselling Committee and the Principals/Management of the concerned colleges of the Education, as the case may be. However, the entire responsibility will be on the Principals/Management of the colleges concerned to admit eligible candidates to the course. Candidate himself/herself must satisfy the prescribed eligibility criteria of the prospectus before taking the admission to the course. In the event of his/her ineligibility, if detected, at later stage, his/her candidature will be cancelled without any notice for which the University shall no way be responsible.

**Note:** *Before admitting the students to B.Ed. course, the eligibility criteria shall be determined by the Principals of the colleges concerned with reference to the original certificates/documents and if any of the student is found to be ineligible later on, the colleges concerned shall be held responsible for all consequences.*

- 114** (i) All the candidates will have to compete amongst their own categories/subcategories. The candidates of reserved categories, if selected by virtue of their general merit against the unreserved seats shall not exhaust the seats reserved for the concerned categories. However, the allotment of seats will be made college- wise depending upon the merit-cum-preference of the candidate(s) for the concerned college. Similarly, the sub-reserved categories candidates, if selected by virtue of their merit in main category shall not exhaust the seats reserved for sub-categories.
- (ii) A candidate wishing to be considered for a reserved seat shall in his/her application form specify only one category of reserved seat for which he/she has applied for. He/She will not be permitted to change the category once indicated in his/her application form. Provided further that this will not prejudice his/her case for being selected against unreserved/main category seats by virtue of his/her merit.
- (iii) Save as otherwise provided, unfilled seats from reserved/sub-reserved categories will be treated as vacant when the required number of the candidates are not found eligible as per provisions of the Prospectus and the same will be added to the main category of respective sub-reserved categories and then in the general

category as the case may be, provided that in case of SC/ST Categories their seats would be inter-transferable if eligible candidates are not available in either of the category.

- NOTE:*
- 1. A candidate once allotted/admitted in a college shall not be allowed to shift to another private B.Ed. College(s) and no correspondence in this regard will be entertained.*
  - 2. In the Counselling process, the decision of the Admission Committee shall be final and binding upon to all concerned.*
  - 3. The University reserves the right to make amendments/ changes, if any, on the directions of the State Government/ NCTE.*

**ANNEXURE-1**

- 12.** The Number of seats/unit(s) as mentioned in the following Govt./Private B.Ed colleges are provisional and based on the position of the academic session 2022-23. In case of any variation/change on this account is received from the NCTE later on, the admission in the colleges for the session 2023-24 shall be made accordingly:-

<b>Sr. No.</b>	<b>NAME AND ADDRESS OF THE INSTITUTION WITH CONTACT NUMBERS</b>	<b>TOTAL SEATS WITH UNITS</b>	<b>COLLEGE CODE</b>
<b>01</b>	Department of Education, H.P. University, Shimla-5 Phone No: 0177-2633522 & 2833630	100 (2 units)	<b>01</b>
<b>Self-Financing Private B.Ed. Colleges</b>			
<b>Distt. Bilaspur</b>			
<b>02</b>	Adarsh College of Education, PO Amarpur, Tehsil Ghumarwin Distt. Bilaspur, HP-174021 Phone No: 94597-65767, 098162-91911	100 (2 units)	<b>03</b>
<b>03</b>	Gurukul Bharti College of Education, Vill. Benla Brahmna, P.O. Chandpur, Distt. Bilaspur (H. P.)-174001 Phone No: 01978-242200; 094189-00002	50 (1 unit)	<b>04</b>
<b>04</b>	Shiva College of Education, Near DAV School Ghumarwin, Distt. Bilaspur (H. P.)-174021 Phone No: 094180-00903; 01978-256003	200 (4 units)	<b>05</b>
<b>Distt. Hamirpur</b>			
<b>05</b>	Dawarka Dass Memorial Sai College of Education, Vill. Kallar, P.O. Jalari, Tehsil Nadaun, Distt. Hamirpur (H. P.)-177042 Phone No: 01972-233520, 94598-16580	100 (2 units)	<b>08</b>
<b>06</b>	Deen Dayal Upadhaya B. Ed. College, Vill. & P. O. Mehre, Distt. Hamirpur (H. P.) Phone No: 01972-288010; 288072	100 (2 units)	<b>09</b>
<b>07</b>	Hamirpur College of Education, Ward No. 10, Ram Nagar, Chaula, Hamirpur, (H. P.)-177001 Phone No: 094180-69550; 01972-255181	100 (2 units)	<b>10</b>
<b>08</b>	Nalanda College of Education, Vill. & P. O. Jhaniary, Tehsil & District Hamirpur (H. P.)- 177001 Phone No: 01972-221287	100 (2 units)	<b>11</b>

<b>09</b>	Raj Rajeshwari College of Education, Vill. Mansui P. O. Bhota, Hamirpur (H. P.) 177 041 Phone No: 01792-221332	100 (2 units)	<b>12</b>
<b>10</b>	Shantiniketan College of Education, Hira Nagar, Ward No. 1, Hamirpur (H. P.)-177001 Phone No: 01972-223263	100 (2 units)	<b>13</b>
<b>11</b>	SVN College of Education, Tarakwari (Bhoranj), Distt. Hamirpur (H. P.) Phone No: 01792-266070; 265914	100 (2 units)	<b>14</b>
<b>12</b>	Trisha College of Education, Vill. Thain, P.O. Jol Sapper, Distt. Hamipur (H. P.)-177001 Phone No: 01972-208733; 241833	100 (2 units)	<b>15</b>
<b>13</b>	Vijay Vallabh college of Education Bela (Nadaun) Tehsil , Nadaun, Distt. Hamirpur (H. P.)-177033  <i>Phone No: 094182-55655, 01972-233545,094181- 45735</i>	100 (2 units)	<b>16</b>
<b>Distt. Kinnaur</b>			
<b>14</b>	Him Institute of Teachers Education, VPO Ponda Tehsil Nichar, Distt. Kinnaur (H. P.) Phone No: 01786-253340; 098050-55246; 094181-07340	50 (1 unit)	<b>32</b>
<b>Distt. Shimla</b>			
<b>15</b>	Bushehar B.Ed. Institute, Rampur Bushehar, NH-22, Nogli, Distt. Shimla (H. P.)-172001 Phone No: 094180-33198,01782-271046	100 (2 units)	<b>51</b>
<b>16</b>	H.P. College of Education, Mauja Majeth, Airport Road, Tutu Distt. Shimla (H. P.)- 171011 Phone No: 0177-2837711; 2837712	100 (2 units)	<b>52</b>
<b>17</b>	Indian Institute of Education, Hari Devi, Ghannahatti, Distt. Shimla (H. P.)-171011 Phone No: 0177-2775018	100 (2 units)	<b>53</b>
<b>18</b>	Laureate Institute of Education & Training, VPO Bharari, Shimla (H. P.)-171001 Phone No: 0177-2802412; 2804065	100 (2 units)	<b>54</b>
<b>19</b>	Modern Education College, Annadale Near Anand Marg School, Lower Kaithu, Distt. Shimla (H. P.)-171003 Phone No: 0177-2806427; 2808917; 094180-95961	100 (2 units)	<b>55</b>

<b>20</b>	Shanti-Alya Institute of Education & Training (for Girls), VPO Rampur Keonthal (Via-Totu), Tehsil & Distt. Shimla (H. P.) Phone No: 94180-16768, 78760-85653, 96508-27727	50 (1 unit)	<b>56</b>
<b>21</b>	Sarvpalli Radha Krishnan Institute for Teacher Education, VPO Rampur, Distt. Shimla (H. P.)-172001 Phone No: 0182-271325; 094180-33691	200 (4 units)	<b>57</b>
<b>22</b>	Shimla College of Education, Sheetal Kunj Estate, Sanjauli, PO Kamlanagar, Shimla (H. P.)-171 006 0177-2640802, Phone No: 0177-281414, 2844802 Mob. No. 94180-24141	100 (2 units)	<b>58</b>
<b>23*</b>	Sai Sarasvati Institute for Teacher Education, Sangati, P.O. Summer Hill, Shimla-171005 Phone No: 0177-2990059, 98166-35495, 98166-90828	100 (2units)	<b>59</b>
<b>Distt. Sirmour</b>			
<b>24</b>	BKD College of Education for Women, Paonta Sahib, Distt. Sirmour (H.P.)-173025 Phone No: 01704-223133, 092184-08078	50 (1 unit)	<b>60</b>
<b>25</b>	Doon International College of Education, Rajban, Paonta Sahib, Distt. Sirmour (H.P.)-173028 Phone No: 01704-266266, 94595-77787, 94189-97777	100 ( 2units)	<b>61</b>
<b>26</b>	H.P. College of Education, Kala Amb, Distt. Sirmour (H.P.) Phone No: 01702-238313, 238314	100 (2 units)	<b>62</b>
<b>27</b>	Shiv Shakti College of Advanced Study in Education, Kheri Road, Rajgarh, Distt. Sirmour (H.P.)-173101 Phone No: 01799-260462; 220904	100 (2 units)	<b>63</b>
<b>Distt. Solan</b>			
<b>28</b>	Astha College of Education, Vill. Hatkot, P.O. Kuniyar Tehsil Arki, Distt. Solan (H.P.) Phone No: 098050-22022, 01796-262765, 260462	50 (1 unit)	<b>64</b>
<b>29</b>	Himachal College of Education, Ropar Road, Nalagarh at Kishanpura, Distt. Solan (H.P.)-174101 Phone No: 01795-236777/999, 98166-48316, 88943-26477	200 (4 units)	<b>65</b>
<b>30</b>	Himachal Institute of Education, Bye Pass Road Near Petrol Pump, Solan Distt. Solan (H.P.)-173212 Phone No: 01792-224150	50 (1 unit)	<b>66</b>
<b>31</b>	L.R. Institute of Education, Jabli-Kyar, P.O. Oachghat Distt. Solan (H. P.) Phone No: 01792-252856, 252851; 94187-71900	100 (2 units)	<b>67</b>
<b>32</b>	Lakshay Institute of Education, Village Jolang, Arki, Distt. Solan (H. P.) Phone No: 01796-220220; 094180-32906	100 (2 units)	<b>68</b>

<b>33</b>	Vaid Shankar Lal Memorial College of Education, VPO Chandi, Tehsil Kasauli, Distt. Solan (H. P.)-173206 Phone No: 01792-278884; 094181-40644	100 (2 units )	<b>69</b>
<b>34</b>	VSS College of Education, Vill. Dhilllo, P.O. Sultanpur Kumarhatti, Distt. Solan (H. P.) Phone No: 01792-268533	100 (2 units)	<b>70</b>
<b>Distt. Una</b>			
<b>35</b>	DAV (P.G.)Govt. College Daulatpur Chowk, Una (H. P.)-177204 Phone No: 01976-265035, 94181-80069	50 (1 unit)	<b>71</b>
<b>36</b>	Jupiter College of Education, VPO Mairi, Charan Ganga Road, Tehsil Amb, Distt. Una (H. P.) Phone No: 01976-263094; 094180-65388	100 (2 units)	<b>72</b>
<b>37</b>	Shanti College of Education, Nakroh Tehsil Amb, Distt. Una (H. P.)-177213 Phone No: 01976-268376; 098103-10227	100 (2 units)	<b>73</b>
<b>38</b>	Shiksha Bharti B. Ed. College, Samoor Khurd, Tehsil Bangana, Distt. Una (H. P.) Phone No: 01975-200347	100 (2 units)	<b>74</b>
<b>39</b>	SVSD PG College Bhatoli, P.O. Ajouli, Distt. Una (H. P.)-174301 Phone No: 01975-256044	100 (2 units)	<b>75</b>

**Important Notes:**

(i) The private Educational Institutions as mentioned above in the prospectus are provisional and admissions to the aforesaid institutes for this academic session shall be made subject to final outcome in the CWP No.1311/2017 pending before the Hon'ble High Court of H.P.

(ii) The admission to the above mentioned colleges will be made subject to the extension of affiliation of the H.P. University for the academic session 2023-24.

(iii) The stream-wise distribution of seats in the private B.Ed. colleges for the academic session 2023-24 shall be made keeping in view the latest intake capacity of students as per NCTE regulations-2014 during the course of counselling in accordance with the Government Notification No. EDN-A-Ga(18)-7/06-L dated 13<sup>th</sup> July 2009 which reads as under:

- (i) Arts /Commerce = 50%
- (ii) Science (Med.) = 25%
- (iii) Science (Non-Medical) = 25%

\* The Hon'ble High Court of Delhi at New Delhi vide order dated 01.06.2022 has allowed Sai Saraswati Institute for Teacher Education (Sr. No. 23), Plot No.25/30, Village Karechi, via Shangti, Post Office Summer Hill, Tehsil Shimla, District Shimla, H.P. – 171 005 to take part in the counseling process and admit students for the Academic session 2022-23. Further, in compliance to the order dated 01.06.2022 the NCTE vide letter dated 14.07.2022 has cancelled the recognition withdrawal order dated 16.09.2021. Thereafter, no communication in this regard has been received neither from the NCTE nor from the College Concerned.



## Annexure - II

## 13. FEE STRUCTURE FOR PRIVATE B.ED. COLLEGES OF THE STATE OF H.P

The following fee structure for Private managed B.Ed. colleges has been notified by the Govt. of HP vide letter No. EDN-A-Chha(7) 26/2009 dated 02.11.2019 for the year 2019 to 2021.

S. No.	Particulars of the Item	Fee for Two Years B.Ed Course (Rs.)		
		I st Year	2 <sup>nd</sup> Year	Total
<b>I.</b>	<b>Tuition Fee</b>	42000/-	42,000/-	84,000/-
<b>II.</b>	<b>Annual Charges</b>			
1.	Admission Fee (in Ist year)	1100/-	-	1100/-
2.	Re-admission Fee	-	-	-
3.	Continuation Fee	-	140/-	140/-
4.	Building Fund	-	-	-
5.	Repair & Replacement of Furniture and Books	275/-	275/-	550/-
6.	House Examination	200/-	200/-	400/-
7.	Magazine Fund	40/-	40/-	80/-
8.	Identity Card	30/-	30/-	60/-
9.	Medical Fund	40/-	40/-	80/-
10.	Student Aid Fund	140/-	140/-	280/-
11.	Electricity and Water Charges	80/-	80/-	160/-
12.	College Badge	60/-	-	60/-
13.	Society Fund	30/-	30/-	60/-
14.	Sports Fee	60/-	60/-	120/-
15.	Culture Activities Fund	60/-	60/-	120/-
	<b>Total</b>	<b>2115/-</b>	<b>1095/-</b>	<b>3210/-</b>

III.	Monthly Charges	per month for 2 years	For 1 <sup>st</sup> Year	For 2 <sup>nd</sup> Year	Total
1.	Amalgamated Fund	90/-X24	1080/-	1080/-	2160/-
2.	Library & Reading Room Fee	60/-X24	720/-	720/-	1440/-
3.	Practical for Science and Other Subject	75/-X24	900/-	900/-	1800/-
4.	Other Student Activities	75/-X24	900/-	900/-	1800/-
5.	Computer Fee	150/- X24	1800/-	1800/-	3600/-
	<b>Total</b>	<b>460/-</b>	<b>5400/-</b>	<b>5400/-</b>	<b>10800/-</b>
	<b>Grand Total (I, II &amp; III) Annual</b>		<b>49515/-</b>	<b>48495/-</b>	<b>98010/-</b>
IV	Library Security Refundable after the session		1000/- (One time for the complete B.Ed. course)		
V	University Charges (Once at the time of admission only)		The levy charges @7% on tuition fee shall be charged by H.P.University as per existing Rules of HPU at the time of counselling /admission from the candidates.		
			Examination fee @Rs. 1400/-per-semester		

The Levy charges @7% on the tuition fee and examination fee @ Rs. 1400/- per semester will be charged by HPU as per its existing rules. The fee has been hiked from Rs. 84870/- to Rs. 98000/- for complete two years.

This fee hike will be effective from the session 2019-20 onwards and will be valid for three consecutive years. This fee hike has been given with the condition that a surprise inspection of the colleges will be held in future to check the functioning of B.Ed. Colleges. If the B.Ed. Colleges will found indulging in malpractices and not working as per NCTE norms, then the penalty can be imposed on the erring colleges. The surprise inspection committee will be constituted with the concurrence of the Director of Higher Education, HP, Head of Department of Education, HPU and Administrative Department of Higher Education. (*Letter No. EDN-ACHh(7) 26/2009 dated 02.11.2019*)

**Annexure-III**

F.No.6(1)/2017/D(Res.II)  
Government of India  
Ministry of Defence  
Department of Ex-Servicemen Welfare  
Room No.237 'B' Wing  
Sena Bhawan, New Delhi  
May 21, 2018

To  
The Chief Secretaries/Administrators  
All States/UTs.

**Subject: Inter-se priority for reservation/preference to the wards of Armed Forces personnel by States/UTs for admission to Medical/Professional/non-Professional Courses.**

Approval of the Competent Authority is conveyed to the removal of Yudh Sewa Medal series of Awards i.e. Sarvottam Yudh Seva Medal, Uttam Yudh Seva Medal and Yudh Seva Medal from category V of the priority list for reservations/preferences to the wards of Armed Forces personnel by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses. The revised list of priorities will be as follows:-

- Priority I : Widows/Wards of Defence personnel killed in action.  
Priority II : Wards of disabled in action and boarded out from service.  
Priority III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.  
Priority IV : Wards of disabled in service and boarded out with disability attributable to military service.  
Priority V : Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:  
(i) Param Vir Chakra  
(ii) Ashok Chakra  
(iii) Maha Vir Chakra  
(iv) Kirti Chakra  
(v) Vir Chakra  
(vi) Shaurya Chakara  
(vii) Sena, Nau Sena, Vayu Sena Medal  
(viii) Mention-in-Despatches.
- Priority VI : Wards of Ex-Servicemen.  
Priority VII : Wives of:  
i) defence personnel disabled in action and boarded out from service.  
ii) defence personnel disabled in service and boarded out with disability attributable to military service.  
iii) ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.  
Priority VIII : Wards of Serving Personnel.  
Priority IX : Wives of Serving Personnel.

2. This issues with the approval of Hon'ble Raksha Mantri and supersedes our earlier letters of even number dated 19.05.2017 and 30.11.2017 on the subject.

Sd/-  
**(Santosh)**  
Joint Secretary (Res.II)  
Tel.23015772

**Annexure- IV**  
**FORM FOR CERTIFICATE TO BE PRODUCED BY THE WIVES/WIDOWS/WARDS OF EX-SERVICEMEN WHO ARE BONAFIDE RESIDENTS OF HIMACHAL PRADESH**

Sr. No.....

---

Certified that Kumari/Ms/Mr.....  
 Daughter/Son/Wife of Shri.....Resident of  
 village.....  
 P.O..... Tehsil.....  
 District..... Himachal Pradesh is the dependent daughter/Son/wives/widow of  
 Shri..... who was a member of Defence services. He served w.e.f.  
 .....to..... in the Indian Army as Rank No.....in  
 (Batl./Regiment).....

It is further certified that Sh ..... has been covered under Priority  
 No..... as per **Annexure-III** of the prospectus as mentioned hereunder:-

Priority No.	Particular of Priority as per Annexure- III of the prospectus

Signature of Deputy Director,  
 Distt. Sainik Welfare Officer  
 (With Stamp)

Place:  
 Date:

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**Note: The certificate (Form as given above) should be signed by the Secretary, State/  
 District Soldiers, Sailors and Airmen's Welfare Board situated in the State of  
 Himachal Pradesh.**

**Annexure- V**

**FORM OF CERTIFICATE TO BE PRODUCED BY THE Wives/Widows/Wards of  
DEFENCE SERVICES PERSONNEL**

Certified that Shri .....Father of  
Shri /Kumari (name of the candidate)..... resident of  
Village..... Post Office ..... Tehsil.....  
District.....of Himachal Pradesh (State) is a member of Defence Services,  
serving as .....(rank) in Bn./Regiment .....is at  
present posted at ..... (Station) ..... (State).....

It is further certified that Sh ..... has been covered under Priority  
No..... as per **Annexure-III** of the prospectus as mentioned hereunder:-

<b>Priority No.</b>	<b>Particular of Priority as per Annexure- III of the prospectus</b>

**Place :** .....

**Date :** .....

**Signature of the Officer commanding, (with stamps)**

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*Note: The certificate (Format given above) should be signed by the Deputy Secretary (Defence)  
Government of India or the Officer Commanding concerned.*

**Annexure- VI**

**FORM OF CERTIFICATE TO BE PRODUCED BY EX-SERVICEMEN**

Certified that Shri..... Son of Sh. ....  
resident of village ..... Post Office.....  
Tehsil..... District..... of Himachal Pradesh was a  
member of Defence Services. Her served in the ..... Wing of the Indian  
Army w.e.f. .... to ..... as .....  
(rank) in ..... (Bntl./Regiment) and was/ is a bonafide resident  
of Himachal Pradesh.

Place:-.....

Date:-.....

**Signature of the Deputy Director,  
Distt. Sainik Welfare Board with stamp**

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**Note: The Certifictae (Form as given above) should be signed by the Secretary, State/  
District Soldiers/Sailors and Airmen's Welfare Board.**

Annexure – VII (a)

**Government of Himachal Pradesh**  
**(Name & Address of the authority issuing the certificate)**  
**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY THE CANDIDATE OF**  
**ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Dated:.....

**VALID FOR THE YEAR.....**

1. This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife \_\_\_\_\_ permanent resident of Village/town \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State of Himachal Pradesh, Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections , since the gross annual income\* of his/her family\*\* is below Rs. 4 lakh (Rupees Four Lakh only) for the financial year \_\_\_\_\_. His /Her family does not own or possess any of the following assets\*\*\*:-

- (i) More than 1 hectare of Agricultural land in rural areas and 500 M<sup>2</sup> land in urban areas;
- (ii) Residential flat/house of more than 2500 square feet in rural/ urban areas.
- (iii) Family of income tax payee;
- (iv) Family of Regular/Contract employees of the Central Government, State Government., Board, Corporations and autonomous bodies and Public Sector Undertakings etc;

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste which is not recognized as a Scheduled Caste, scheduled Tribe and Other Backward Classes.

**Signature with seal of Office** \_\_\_\_\_

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

*Recent  
Passport size  
attested  
photograph of  
the applicant*

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*\*Note 1: Income covered all sources i.e salary, agriculture, business, profession etc.*

*\*\*Note 2: The term "Family" for this purpose will include the person who seeks benefit of reservation, his /her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.*

*\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.*

*4. Doubtful certificates will be got verified through the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*

Annexure – VII(b)

Government of Himachal Pradesh

(Name & Address of the authority issuing the certificate)

**NON-SC/ST/OBC CERTIFICATE TO BE PRODUCED BY THE CANDIDATE  
BELOGING TO B.P.L. CATEGORY.**

Certificate No.....

Dated:.....

This is to certify that Shri/SMT./Kumari\_\_\_\_\_son/daughter/wife of  
\_\_\_\_\_Permanent resident of Village/town\_\_\_\_\_Post  
Office\_\_\_\_\_District\_\_\_\_\_in the State of Himachal Pradesh, Pin  
Code\_\_\_\_\_whose photograph is attested below belongs to the  
\_\_\_\_\_Caste which is not recognized as a Scheduled Caste, Scheduled Tribe and  
Other Backward Classes in the State.

Signature with seal of Office\_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent  
Passport size  
attested  
photograph of  
the applicant

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**Note:** *Doubtful certificates will be got verified through the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*



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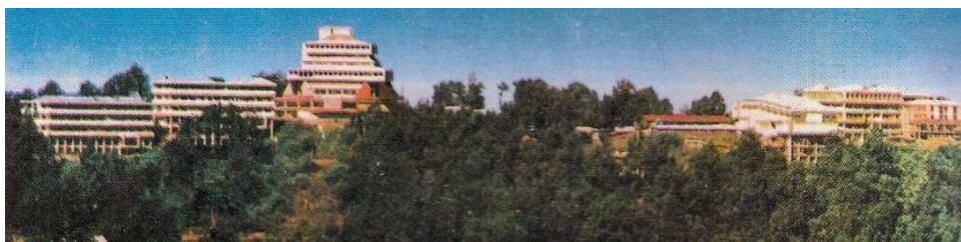
## हिमाचल प्रदेश विश्वविद्यालय - कुलगीत

पवित्रित वेदमंत्रो से मनोरम देवभूमि-निलय  
विराजे नवल नालन्दा उन्हीं की छाँव में मधुमय  
हिमाचल विश्वविद्यालय  
विविध विद्यालय, जय जय !!

धरा जो शक्तिपीठों की, धरा शत कोटि तीर्थों की  
धरा जो शैलसंस्कृति की, धरा जो नृत्य-गीतों की  
जहाँ रावी-विपाशा चन्द्रभागा पुण्य सलिलायें  
कुसुम गलहार बनती हैं .शतद्रू संग, सरितायें  
धरा माण्डव्य ऋषि की परम पावन, ज्ञानमय-चिन्मय  
हिमाचल विश्वविद्यालय  
विविधविद्यालय, जय जय !!

जहाँ तक रम्य धौलाधार पर्वत-शृंखला दिखतीं  
वहाँ तक ज्ञान मधु रश्मियाँ नितफैलती रहतीं  
थिरकते पाँव नाटी पर, लरजते गीत चम्बा के  
स्वयं श्री शारदा साकार हो उठतीं उन्हें गाके  
लिये 'शास्त्रे च शस्त्रे कौशलम्' का मंत्र जो निर्भय  
हिमाचल विश्वविद्यालय  
विविधविद्यालय, जय जय !!

तपोरत देवदारु खड़े तथागत-सदृश हैं लगते  
सुभग सन्देश मैत्री का निरन्तर बाँटते रहते  
हिमाचल का परम गौरव, सदन विद्या-कलाओं का  
सदन विज्ञान का, तकनीकियों का, योग्यताओं का  
निरन्तर बढ़ रहा आगे उदित रवि सा, सतत समुदय  
हिमाचल विश्वविद्यालय  
विविधविद्यालय, जय जय !!



### A VIEW OF H.P. UNIVERSITY, SHIMLA

<b>IMPORTANT TELEPHONE NUMBERS OF THE UNIVERSITY</b>			
<b>S. No.</b>	<b>Office</b>	<b>Office</b>	<b>Fax No.</b>
1	Vice-Chancellor	0177-2833501	0177-2830775
3	Dean of Studies	0177-2833667	0177-2830922
4	Registrar	0177-2833512	0177-2830912
5	Director, CDC, HPU	0177-2833463	-
6	Chairman, Department of Education, H.P.U. Office, Deptt. Of Education, HPU	0177-2633522 0177-2833630	
7	Controller of Examinations	0177-2830911	0177-2830911
8	Addl. Controller of Examinations	0177-2833553	0177-2830911
9	Finance Officer	0177-2833481	-
10	Deputy Registrar (Entrance Tests)	0177-2830891	0177-2830891
11	Section Officer (Entrance Tests)	0177-2833588	-
12	Public Relations Officer	0177-2833538	-
13	Incharge, Computer Centre	0177-2833644	-
14	(For Technical Enquiry (ONLINE Form) only)	0177-2833648	
15	EPABX Nos. (University Ex-Change)	0177-2830445, 2830635	-